



Admissions

At Stretton Lodge, we care for children between the ages of 6 months and 5 years of age. The numbers and ages of children admitted to the nursery comply with the legal space requirements set out in the Early Years Foundation Stage.

We take the following matters into account when prioritising and deciding on admissions:

- Availability of places, taking into account the staff: child ratios, the age of the child and any registration requirements
- Children who have siblings who are already with us
- When the application is received (extra weight is given to those who have been on the waiting list the longest)
- The nursery's ability to provide the facilities necessary for the welfare of the child, including appropriate staffing arrangements
- A child requiring a full-time place may have preference over one requiring a part-time place.
- Any extenuating circumstances affecting the child's welfare or the welfare of his/her family.

We operate an inclusion and equality policy and ensure that all children have access to nursery places and services irrespective of their gender, race, disability, religion or belief or sexual orientation of parents.

Prior to a child attending nursery, parents must complete and sign a registration form and terms and conditions. These forms provide the nursery with personal details relating to the child. For example, name, date of birth, address, emergency contact details, parental responsibilities, dietary requirements, collection arrangements, fees and sessions, contact details for parents, doctor's contact details, health visitor contact details, allergies, parental consent and vaccinations etc.



Admissions

Application process

- We ask that you complete and return your application and session booking form as soon as possible to enable us to accommodate your requested sessions.
- Once we have received your application and are able to offer you a place we will confirm your placement in writing.
- You will then be asked to pay your deposit. Once your deposit has been received your place will be secured.
- A few weeks before your child's planned start date we will send out your welcome pack and contact you to arrange some settling in sessions.
- At your first settling in sessions we will ask you to bring with you your completed forms from your welcome pack together with your child's birth certificate. A member of staff will go through these with you during the first settling in session.

Providers eligible to provide government funded places for early education

All settings registered to accept government funding (detailed in the code of practice) must offer free places for eligible two and three to five year olds for early learning sessions specified by the local authority. At Stretton Lodge, we currently provide free funded places available for children subject to availability. These places will be allocated on a first come, first served basis and can be booked a term in advance.

All funded sessions are now in line with the flexible arrangement as specified by the Government. When you register your child for their funded place we will discuss your needs and, as far as possible with availability and staffing arrangements, we will accommodate your wishes.

Stretton Lodge

Day Nursery & Pre-School



Admissions